

## FREMONT BUDGET COMMITTEE

31 JANUARY 2006

**Approved**

PRESENT: Members Charles Kimball, Joe Delahunty, Marc Wood, Peg Pinkham, Mike Miller and Don Gates. The minutes of the meeting were taken by Selectmen's Clerk Jeanne Nygren.

School Board members present were Joe Dreyer, Chris Kenneway and Marion Guidoboni.

The meeting was called to order at 7:15 PM by Kimball seconded by Pinkham. A motion was made by Gates to accept the minutes of the January 24, 2006 meeting and seconded by Wood.

Pinkham asked to reopen the vote for consideration on the police department secretary position. Motion was made by Pinkham and seconded by Gates. All agreed.

A discussion was started and Woods brought up the question of cost vs. capacity with 2 part-time people vs. one full-time person.

Chief Janvrin and Charles Rand were present and available for questions.

Kimball wanted Janvrin to explain why one full time position was needed.

Janvrin stated that since he has been chief he has been in a constant training mode. There have been 42 people trained in the department and 32 of these have moved on to other jobs. He stated that the reason for 40 hours is that the office needs it. When Barbara Baker was there she didn't want to work the 40 hours so he did not pursue the matter. Chief needs the continuity with all the outside offices opened. (Prosecutors office, filing system, subpoenas.) Mary Wheaton has been there since the first of April and she is still in training. Chief feels that part of keeping an employee is a benefit package. The time spent here would be wasted and if she moves on to another department that has a job with better benefits and package. Wheaton is at the office at 8:00AM when midnight shift is going off duty and sees the 4:00 PM shift for information flow to officers as they come on duty. She also works one on one with Melissa in the Prosecutor's office for setting up appointments. She also takes care of any problems that might arise. Chief stated that he doesn't need coverage on Saturday, Sunday or nights he needs help during the working business day Monday through Friday.

Wheaton is doing full time right now. She is working 40 getting paid for 30, there is even more work that she can get done.

Pinkham asked that with Wheaton still being in training and is taking 40 hours to get the work done will she be able to do the whole job in a 40 hours window. Chief said with the present workload she is able to handle 40 hours. Pinkham used an example of school 2 part-timers there, even with separate job duties; there is a time loss with the overlapping of jobs. The coverage of vacations was done in the past with Janvrin coming into the office and covering. Now when Wheaton is out, Baker comes in for the week.

Delahunty thought by getting extra hours with 2 people and also coverage for vacations might be more feasible. You always stand the risk of losing a person. Are we looking to benefit the person or benefit the Town? Also with 2 people trained there you will always have continuity.

Gates feels if there is a need anywhere else she might think of leaving. This could happen with anyone. Gates reemphasized the need for the hours during the day from 8 to 5 have a continuity that the Chief needs.

Kimball commented that also the fire department calls are being answered during the day. Kimball that since she has been there, the doors are open and ready open for the department when it is needed. Mary is a team player and makes the complex run smoother.

Pinkham asked again are we looking at the person not the position.

A motion was made by Kimball to vote on this issue The vote was taken and 3 to 2. Kimball didn't vote. The motion was approved.

The Chief and Rand left the meeting at 7:45 PM.

With respect to the discussion on the Town Clerk position change and salary increase Delahunty thought the Budget Committee should agree with the Selectmen recommendation of 1/3 increase in salary. Delahunty felt the Budget Committee should not become arbiters for salary disputes and that it should be up to the vote at Town meeting. A motion to accept the selectmen's budget as it is entered by Delahunty and seconded by Gates. All in favor for 1/3 increase across the board.

The Budget Committee then went through the budgets that needed to be decided upon. The Executive Budget, Town Clerk Personnel Administration related discussion to the approval for increased amount. A motion was made by Wood to accept and seconded Delahunty, all were in favor.

The Police Department budget motion to approve Delahunty and second by Wood of the budget amount submitted.

Fire Department Budget- A motion to accept the fire dept budget was made by Delahunty and seconded by Gates, all were in favor.

This completes the town budget.

The warrant articles were gone through individually and are as listed:

**ARTICLE 5**-\$1,000,000.for the purchase of land to protect the Town's rural character and natural resources by conserving land. Delahunty motion to not approve, Miller seconded. Kimball abstained. Wood, Gates and Pinkham voted to approve. The motion vote 3-2 for Budget Committee to recommend this appropriation.

**ARTICLE 6**-\$25,000 for the purchase of playground equipment and completion of the project at Fremont Memorial Fields, withdrawal of \$12,500 from Playground Capital Reserve Fund and \$3,900 from Playground Special Revenue Fund-Motion by Delahunty to approve, Gates seconded, all were in favor to recommend this appropriation.

**ARTICLE 7**-\$50,000 to place in Capital Reserve Fund for 1) police cruiser \$10,000 2) Radio communication equipment \$5,000 3) Fire Truck \$12,500 4) Highway Equipment \$7,500 5) Highway Building \$15,000. Motion by Delahunty to approve, seconded by Pinkham, all were in favor to recommend this appropriation.

**ARTICLE 8**-Sum of \$25,000 to place in the existing Property Revaluation Capital Reserve Fund. Delahunty motion to accept this as written and seconded by Pinkham, all were in favor to recommend this appropriation.

**ARTICLE 9**-Create a capital Reserve Fund for the purpose of renovating the Fremont Town Hall and to place \$25,000 in this fund. Pinkham motioned to accept this, Wood seconded and Gates voted yes. Miller and Delahunty voted no and one abstained. With the majority voting yes this appropriation is recommended.

**ARTICLE 10**-The sum of \$28,806 to purchase and equip new utility vehicle for the Fremont Police Department and authorize withdrawal of \$5,000 from OHRV Special Revenue Fund to offset the purchase price. Motion by Pinkham to accept, Gates seconded, Kimball yes. Delahunty and Miller voted no. 1 abstain by Wood. With this vote the Budget Committee recommended this appropriation.

**ARTICLE 11**-The sum of \$3,412 for purchase equipment to supplement the OHRV Patrol and further authorize withdrawal of \$3,412 from the Police Department OHRV Equipment Special Revenue Fund. Pinkham motion to approve, Delahunty seconded and all were in favor to recommend this appropriation.

**ARTICLE 12**-The sum of \$61,643 to shim and overlay paving, and do finish shoulder work on 2,000 feet of the following roads: North Road, South Road, and Sandown Road. Pinkham motion to accept and Gates seconded and Woods approve. Negative votes were made by Miller and Kimball. With this vote the recommendation for appropriations is made.

**ARTICLE 13**-The sum of \$30,000 to begin Public Health Mosquito control Program and fund the program for one year. Delahunty motioned to accept and Gates seconded. The only negative was by Delahunty. With this vote the recommendation for appropriation is voted.

**ARTICLE 14**-The sum of \$1,000 in support of the Community Services Council of NH. Delahunty motioned to accept and Pinkham seconded, all were in favor. With this vote the recommendation for appropriation by the Budget Committee is done.

**ARTICLE 15**-The sum of \$7,565 to purchase a Kustom Signal Speed Monitoring Trailer to be offset by a grant from NH Highway Safety Council in the amount of \$3,783. Delahunty

motioned to accept and seconded by Miller. There was only one nay vote. With this vote the recommendation for the appropriation is made by the Budget Committee.

After all the warrants were gone through the next issue for recommendation by the Budget Committee was the School Budget. The Budget Committee wanted another night for this meeting. The Budget Committee will meet February 7<sup>th</sup> after the public hearing. If this is not enough time to finish the recommendation on the school budget then the February 9<sup>th</sup> will be used for that purpose.

A motion to adjourn the meeting was made by Pinkham and seconded by Wood. All in favor and the meeting was adjourned at 9:05 PM.

Respectfully submitted,

Jeanne Nygren